Oregon Alliance to Prevent Suicide
Executive Subcommittee Meeting Agenda
June 2, 2026
10am-11:30am
Zoom Link: https://us02web.zoom.us/j/87129737803

Subcommittee Voting Members in Attendance: Craig Leets, Angela Perry, Stephanie Willard, Jill Baker, Galli Murray, Mary Massey, Justin Potts, Kelie McWilliams, Siche Green-Mitchell, Pam Pearce, Aaron Townsend

Subcommittee Non-voting Members in Attendance:

Staff: Jenn Fraga, Amanda Ferrat

Guests: Roger Brubaker, Taylor Chambers, Gordon Clay

Subcommittee Decision Making: Quorum in the Executive Subcommittee is defined as 50% plus 1 of Executive Subcommittee members, and must include an Executive Subcommittee Chair or Vice-chair. Decisions will be made by majority vote of Executive Subcommittee. Any member may submit motions for vote to the Executive Subcommittee. As of October 2025, Quorum is 7 members.

Commented [1]: Is this still correct information?

Group agreements

1. We slow down so we have time to think and reflect. Learn to sit with silence.
2. We value being a community of care. Reach out for support and offer support if able.
3. Be in the growth zone. Always be ready and willing to learn.
4. Be aware of and address/challenge oppression and any supremacy culture.
5. Even if your intent is positive, the impact may still cause harm. We strive to rebuild trust and commit to taking accountability when any of us name that harm was caused.
6. Replace judgment with curiosity.

7. Be aware of how much you are speaking: Make space/take space. And be aware of the language you use (avoid acronyms, use simple language).
8. Speak your truth and be aware of the ways you hold privilege.
9. Strive for suicide-safer messaging and language. https://www.iasp.info/wp-content/uploads/IASP-Language-Guidelines-2022-1.pdf or this https://www.camh.ca/-/media/files/words-matter-suicide-language-guide.pdf or this https://988.ca/understanding-suicide/suicide-safe-language
10. We are a human system, and we expect it to get messy sometimes. When it does get messy - *Growth Zone Invitation*

Agenda Item: Check-in, group agreements, previous months (April and May) meeting minutes approval

Notes: Craig read the group agreements and opened the room up for check-ins from folks that wanted to share. The group then reviewed meeting minutes for April and May to move for approval. Kelie motioned for approval of the April and May meeting minutes, Pam seconded. Craig called for discussion, there was none. Craig called for any objections, there were none so the minutes were approved by unanimous consent.

Agenda Item: Follow-up from last Executive

Notes: Last month action items:

- Consider appropriate channels for sharing this information and determine

how it should be communicated, especially in regard to OHA leadership.

Group discussion- Galli liked the idea of having OHA leadership invited to future meetings yet it needs to be for a specific reason. Jill shared that Ebony Clark will be attending the June Quarterly to give some remarks. Jill shared that she now knows the path for arranging a meeting with Dr. Hathi and shared that process(we make a request to Jill then Jill prepares some information and submits the request via email). It was discussed that a useful time to invite leadership in would be when we have policy or funding/budget recommendations or requests. Jill also shared various ways to move communication, information and requests up the ranks of OHA leadership (i.e. advisory board notes, use language of "please share with leadership").

-Angela sent in an application for membership with AMHPAC (Addictions and Mental Health Policy Advisory Committee) and is waiting to hear more back other than a confirmation of receipt of the application.

- Craig shared and reviewed the Alliance Policy Recommendations to OHA Timeline document that Jenn created. Attached to meeting materials sent out with the calendar invite for today's meeting. Group discussed ways to follow up with OHA and have a meeting with them to give a refresher of what recommendations have been shared, possibly September Quarterly. Staff will pass this along to the new contractor, or OHA staff, if the timeline does not permit overlap of current staff and new contractor staff. Craig asked for clarification around if nothing had been done with the recommendations that were previously sent in. Jill confirmed that they had not moved any further than possible and within her locus of control, therefore they will need to be resubmitted to help move things forward.

Agenda Item: June Quarterly Overview

Notes: Friday, June 12th, 9:30am-12:30pm, Hybrid meeting-in person in Salem and online, there will be updates given, previous leadership will be there to share, will be an opportunity to celebrate the Alliance up to this point while welcoming in the new contractor if possible(there will be cake). Funds are available to help cover reimbursement for travel for appointed Alliance members.

Registration Link:
https://us02web.zoom.us/meeting/register/l9HTvF0KSEa1X53iFsMcXw

RSVP for in person: https://form.jotform.com/261454576223155

Agenda Item: OHA Updates

Notes: YSIPP 2025 Annual Report:
https://sharedsystems.dhsoha.state.or.us/DHSForms/Served/le8874a_25.pdf

RFP Update- https://oregonbuys.gov/bso/external/bidDetail.sda?docId=S-44300-00016036&external=true&parentUrl=close

Today is the last day to protest the offer made to Matchstick Consulting for the contract for the Alliance. OHA has a plan to cover staffing if the timeline does not work out for overlap of current Alliance staff and new contractor staff.

Agenda Item: Subcommittee Updates/Chair Check-ins

Notes: Jenn shared previous issues with ways to communicate updates from subcommittees out to larger membership. Once a year at the fall Quarterly or at every Quarterly, written reports versus verbal report outs, etc.. Jenn asked what would be most helpful for folks moving forward? Angela suggested updates get added to the Alliance website then sent out as an email alert. Amanda also suggested a newsletter as an option. Craig expressed his preference to give verbal updates. Angela also expressed that it may be best since committees work on different schedules with different goals, that each committee have their own timeline instead of a set timeline.

Agenda Item: Staff Updates

Notes: Appointed member terms coming to an end in September and some co-chairs do not want to renew their chair terms for another year(Schools). Data and Eval also needs a chair. Those whose terms are ending will be notified.

No calendar invites for meetings from current staff starting in July due to the new contractor process. OHA will take over calendar invites in the interim.

If the new contractors want to hold a hybrid meeting during OSPC (October 19-21), would folks be interested in that? Would possibly need to do so on Thursday to have space. Staff will send a poll to see who plans to attend OSPC.

Agenda Item: Parking Lot from March Retreat

Notes: The group reviewed the parking lot notes from the March Retreat. Items were noted as completed, in progress, still needed, and who would be responsible/next steps.

Agenda Item: Group Updates

Notes: Amanda expressed her gratitude for getting to act as staff to support the Alliance and the important work it does through this period of transition from January through June.

Executive YSIPP Initiatives

1.1.3.1.2 ● - The Alliance Executive Committee will reassess, reset, and clarify the Alliance's advisory pathways and organizational structure to ensure that culturally infused, responsive, equity issues are introduced, elevated and effectively advanced.

> 1.1.3.1.2.1 ● -In addition to existing efforts that center disparities impacting BIPOC, tribal and other culturally specific suicide prevention strategies, the Alliance will increase focus on and improve accountability to the following youth populations across the work of its subcommittees: LGBT2SIA+, immigrants, migrants and refugees; intersectional identities.
>
> 1.1.3.1.2.2 ● -The Alliance will increase focus on and improve accountability to the 18-24 year old population across the work of its subcommittees.

1.1.3.1.4.2 ● -The Alliance Executive Subcommittee will strengthen recruitment and retention of culturally diverse, geographically representative, and underrepresented members in Alliance's leadership and membership, subcommittees, and time limited workgroups.

1.1.3.1.4.3 ● -The Alliance Executive Subcommittee will provide ongoing training, reflective learning spaces, and access to expert facilitation to deepen Alliance members' skills in cultural bias work, cultural frameworks, anti-oppression, and equity-focused leadership.

1.1.3.1.4.4 ● -The Alliance's Executive Subcommittee will work with the Alliance Equity Subcommittee to establish transparent accountability mechanisms-including community feedback loops, equity audits, and reporting- to ensure the Alliance remains aligned with cultural equity goals and community trust.