

Oregon Alliance to Prevent Suicide  
Executive Subcommittee Meeting Agenda & Action Planning

**Date & Time:** November 13, 2025      10:00 AM – 11:30 AM

**Zoom Link:** <https://us02web.zoom.us/j/87129737803>

**Subcommittee Voting Members in Attendance:** Vice-Chair Craig Leets, Angela Perry, Galli Murray, Jill Baker, Kirk Wolfe, Mary Massey, Maryanne Mueller, Pam Pearce

**Subcommittee Voting Members Not in Attendance:** Aaron Townsend, Karen Cellarius, Kelie McWilliams, Siche Green-Mitchell

**Staff:** Jenn Fraga, Maria Gdontakis Pos

**Guests:** Deb Darmata, Gordon Clay, Shanda Hochstetler, Stephanie Willard, Taylor Chambers

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**Subcommittee Decision Making:** Quorum in the Executive Subcommittee is defined as 50% plus 1 of Executive Subcommittee members, and must include an Executive Subcommittee Chair or Vice-chair. Decisions will be made by majority vote of Executive Subcommittee. Any member may submit motions for vote to the Executive Subcommittee.

As of October 2025, Quorum is 7 members.

**Quick Recap:** The meeting began with discussing leadership changes within the Alliance, including the resignation of the chair position, Staff changes, and discussions about eligible candidates and term lengths. The group explored plans for an upcoming executive committee retreat in January, focusing on relationship building and communication goals while considering logistics like facilitation and virtual participation options. Finally, the team reviewed updates on the Oregon Suicide Prevention Framework and discussed upcoming grant applications, while also addressing community agreements and bylaws strengthening efforts.

**Agenda Item:** Check-in, group agreements

**Notes:**

- Group agreements
  1. We value being a community of care. Reach in and reach out.
  2. Be in the growth zone. All Teach and All Learn.
  3. Challenge oppression and racism.
  4. Intent does not always equal impact.
  5. Replace judgment with wonder.
  6. Be aware of how much you are speaking.
  7. Create space for others.
  8. Check for understanding.
  9. Speak your truth and be aware of the ways you hold privilege.
  10. Strive for suicide-safer messaging and language.

**Agenda Item:** Alliance Leadership Change Debrief and Nominations

**Notes:** The group talked about the resignation of Don as chair and Craig's continued service as vice chair. Jenn announced that nominations for the chair position would be open, with requirements including being an appointed alliance member and having served on a subcommittee for at least one year. The group discussed the term length for the new chair, with Galli suggesting a fixed-term approach rather than aligning with individual leaders' terms. They agreed to consider amending the bylaws to clarify term lengths, with Jill noting that current bylaws imply a two-year term.

The group discussed nominations for Alliance Chair, agreeing that eligible candidates must be appointed members who have served on a committee for at least one year, expanding the pool from 6 to approximately 30 people. They decided that the chair term would run from December to June 27, aligning with the biennium contract period.

Jenn announced that Lucina would be stepping back from Alliance activities while continuing to lead WALC and work on equity initiatives, leaving Jenn as the only appointed FTE staff person, while Craig and Jenn confirmed they would continue managing operations.

**Agenda Item:** Equity Subcommittee Update

**Notes:** The group discussed strengthening community agreements and bylaws, with a focus on developing a restorative process for addressing harm within the community. They plan to create a draft of recommendations by the December Quarterly meeting. The group also discussed plans for training facilitators and potentially offering restorative justice training for the broader alliance. Additionally, they mentioned scheduling a space for chairs to receive support and skills training.

**Agenda Item:** Chair TA Group Discussion

**Notes:** Maryanne and Craig will be leading this work and will reach out to Subcommittee chairs to finalize a first meeting day and time. Please look for communication from either of them.

**Agenda Item:** OHA 5-minute update

**Notes:** The Oregon Suicide Prevention Framework, which has been copy-edited and is under review for design, with a goal to be published by January 1. Jill discussed the upcoming request for grant applications for culturally-specific suicide prevention projects, including funding for Latinx and Spanish-speaking coordination, culturally-specific evaluation, and small grants for programming. The group also addressed budget exercises at the state level, with suicide prevention being a priority.

**Agenda Item:** December Quarterly

**Notes:** Jill will have about 60-90 minutes of the Quarterly to talk about the YSIPP and the remaining time will focus on Alliance updates and team building time.

**Agenda Item:** Group Announcements

**Notes:** The group discussed two main topics: a potential December pause in subcommittee meetings and plans for an executive committee retreat in January. Craig and Jen proposed a retreat to reflect on recent changes and develop a new strategic direction, with OHA offering funding for housing and meals in Salem. The group agreed an in-person retreat would be preferable, though some members may need to participate virtually. Next steps include Craig and Jen identifying retreat outcomes and sharing them with the group, while also addressing concerns about DOJ restrictions and childcare accommodations for a potential weekend retreat.

The group decided on a one-day retreat with a month's notice, and discussed whether OHA should be present, with Craig suggesting a "both-and" approach where OHA could step out for some parts. The group agreed that focusing on relationship building and communication are key goals. They considered bringing in a facilitator like Lolo, who had previously helped with connection and trust-building activities. Jill emphasized the importance of grieving changes in advocacy abilities and building trust, while Mary highlighted the need for establishing guidelines and roles. Craig and Jenn agreed to work on an initial retreat plan, including goals and activities, to share with the full alliance for feedback and recruitment.

**Future Meeting Agenda Items:**

1. Alliance membership
2. December quarterly