

Oregon Alliance to Prevent Suicide
Executive Subcommittee Meeting Agenda & Action Planning

Date & Time: August 4, 2025 2:30 PM – 4:00 PM

Zoom Link: <https://us02web.zoom.us/j/87129737803>

Subcommittee Voting Members in Attendance: Chair Don Erickson, Vice-Chair Craig Leets, Aaron Townsend, Angela Perry, Gordon Clay, Jill Baker, Mary Massey, Maryanne Mueller, Pam Pearce, Siche Green-Mitchell

Subcommittee Voting Members Not in Attendance: Galli Murray, Karen Cellarius, Kelie McWilliams, Kirk Wolfe, Laura Rose Misaras

Staff: Jenn Fraga, Lucina Michaud Armstrong

Guests: Justin Potts, Shanda Hochstetler

Subcommittee Decision Making: Quorum in the Executive Subcommittee is defined as 50% plus 1 of Executive Subcommittee members, and must include an Executive Subcommittee Chair or Vice-chair. Decisions will be made by majority vote of Executive Subcommittee. Any member may submit motions for vote to the Executive Subcommittee.

As of August 2025, Quorum is 8 members.

Quick Recap: The group reviewed organizational changes, including policy streamlining and task divisions, while discussing educational initiatives and advocacy plans. The conversation ended with approval of various documents and planning for upcoming activities, including a hybrid September meeting that will cover Alliance business and policy recommendations.

Agenda Item: Time for Annual Alliance Satisfaction Survey

Notes: Take 10-15 minutes to complete the survey.

<https://form.jotform.com/251056200394044>

Agenda Item: Check-in and provide updates / announcements

Notes: Don confirmed that the quorum required for voting was 8 members. The conversation ended with Craig leading a general check-in, encouraging participants to share brief updates or reports from their recent activities.

Jill presented updates on the legislatively approved budget, which included \$1 million for culturally specific suicide prevention, and discussed the Oregon Suicide Prevention Framework and YSSIP 2630 plan. She invited feedback on the documents and announced an upcoming work session on August 11th. The group discussed concerns about future funding for suicide prevention programs, with Craig raising questions about the sustainability of current funding levels.

The group discussed changing the recurring meeting schedule, with Don noting that Mondays are not be ideal due to holidays and leadership scheduling. Jenn presented a survey with different time options, including the current Monday meeting time and several Tuesday alternatives. The group is waiting for a few more responses to the survey before making a decision on the new meeting time, which will likely start in September.

Action:

- Jenn will send out the scheduling options to Executive Subcommittee members who aren't present.
- Jenn to schedule emergency meeting in August/September to review and vote on membership applications.

Agenda Item: Policy recommendation timeline reminder

Notes: Donald reminded the group of the October 1st deadline for policy recommendations to OHA for the 2027 legislative session, and Jenn clarified that while the process may seem lengthy due to timing changes, it will be a new cycle rather than a repeat of previous work.

Agenda Item: Alliance membership – member list update, 3 applications, membership expiration in September

Notes: The group discussed membership updates, noting that the number of appointed members decreased from 48 to 29 due to required trainings and voluntary step-downs.

Jenn let the group know that 11 members need to reapply in August for their September expiration. Jenn explained that applications will be reviewed by the Executive in September, with recommendations sent to Jill for OHA approval, aiming for appointments by September so people can participate in September votes. The group discussed the timeline for regular membership applications, which opens in March, closes in April, and follows a process through June for new appointments. Maryanne asked about the timing of applications, and Jenn clarified that while regular applications wait until March, urgent cases like SB 707 requirements can be reviewed throughout the year.

Jenn explained the process for selecting new members to represent different groups, including racial diversity and various educational institutions. The group approved applications for three individuals who meet at SB 707 requirement: John Rochelle from the University of Oregon, Susie Stadelman from OCUSP, and Graham Turner from Pacific University. Jenn outlined next steps, including sending out a timeline for membership review, contacting those with expiring memberships, and scheduling an emergency meeting in late August or early September to vote on additional applications, including Noel Kennedy's.

Action:

- Jenn to connect with 11 members with expiring memberships in September.
- Executive Committee to review and vote on 11 membership applications expiring in September and Noel Kennedy's.

Agenda Item: High level overview from Staff retreat and some next steps

Notes: Jenn provided a high-level overview of recent organizational changes, including streamlining internal policies and adjusting task divisions with fewer full-time staff. The group discussed focusing on education and advocacy. They also reviewed a presenter guide drafted by Linda and Annette, which Don presented for approval, and Gordon suggested including a reference to youth suicide warning signs on their website. Leadership will review this suggestion to decide if it will be included.

Agenda Item: Presenter guide review – ask from Staff to vote to see if it can move forward

Notes: The group approved a the Presenter Guide with pending grammatical changes, allowing for further review and feedback. They discussed cultural infusion considerations and media guidelines, deciding the document would be used for quarterly presenters.

Agenda Item: September Quarterly Meeting

Notes: The next meeting in September will be hybrid, with topics including Alliance business, an update on YSIPP, policy recommendations, and a presentation on teen cannabis use.