



Oregon Alliance to Prevent Suicide

Executive Committee Meeting

Monday, November 4, 2024

2:30 PM – 4:00 PM

We are committed to ensuring accessibility for all participants. If you require language interpretation services, alternative formats, or any other accommodations to fully participate in this meeting, please contact Annette Marcus at amarcus@aocmhp.org or 530-570-5115 before the meeting. We will make every effort to accommodate your needs.

Join Zoom Meeting: Join Zoom Meeting
<https://us02web.zoom.us/j/84263065478>

Meeting ID: 842 6306 5478

Committee Members: Chair Charlette Lumby, Vice-Chair Don Erickson, Aaron Townsend, Angela Perry, Craig Leets, Gordon Clay, Jill Baker, John Seeley, Justin Potts, Karen Cellarius, Kelie McWilliams, Kirk Wolfe, Laura Rose Misaras, Liz Schwarz, Pam Pearce, Sandy Bumpus, Siche Green-Mitchell, Mary Massey, Maryanne Mueller

Committee Members not in Attendance: Justin Potts, Karen Cellarius, Kelie McWilliams, Laura Rose Misaras, Liz Schwartz, Sandy Bumpus,

Staff in Attendance: Annette Marcus

Guests/Affiliates: Michelle Burgen, Shandra Hochstetler, Roger Brubaker, Taylor Chambers, Linda Hockman

Minutes

Time	Agenda Item	Notes
2:30-2:40	Welcome Announcements Approve Minutes Charlette	<p>Charlette welcomed attendees and thanked new members. She asked attendees to share mini-selfcare ideas in the chat.</p> <p>Announcements: White Accountability and Learning Community (WALC), meeting November 5, 2024, 2:00 PM.</p> <p>Charlette called for a motion to approve minutes from October 7, 2024, meeting. Motion to approve by John Seeley; seconded by Don Erickson. Charlette called for discussion, hearing none she called for a vote: 8 yea, 0 nay, 2 abstention.</p>
2:40 – 2:55	Workday Sign Up and Update Jill	<p>Only one training module is available currently. The other two are in progress, however, until they are available Alliance members are asked to complete the one training and read the policies included in the letter that is going out in the next couple of weeks. The requirement to take the other trainings will be extended 6 months after the two modules are available. The letter will also have information about membership, when a member’s term expires, and office hours for Tamara Navarro to assist with Workday Accounts.</p> <p>Question: Will the delay in training be an issue for Alliance re: compliance with requirements?</p> <p>Follow-up: Jill will check to see if written policies will meet requirements until the additional two trainings are available.</p>
2:55– 3:00	Follow Up: Action Steps Annette	<ol style="list-style-type: none"> 1. Annette will coordinate with Shane, Jill, and Laura Rose on proposed language for update for by-laws and send to executive subcommittee by the Feb. 2025 meeting for approval to bring to membership for a vote at the March 2025 quarterly. 2. Shanda will check in with Liz Thorne re: contacting Peer Educators applicants for potential youth engagement. (Shanda will send information to Annette; Craig sent list to Annette; Aaron suggested considering the youth who have been waiting while Alliance/OHA sorted changes to structure) 3. Safe messaging - Angela to send Annette AFSP cheat sheet; Charlette and Annette will meet re: safe messaging language around firearm safety. (Annette met with Jess Marks; Annette recommends ongoing contact and sharing messaging)

Time	Agenda Item	Notes
		<p>4. Annette will send out a survey to members and affiliates for feedback on YSIPP updates. (in process)</p> <p>5. Action Item: Annette, Don, Angela, and Michelle will draft a letter the week of October 14th and email to exec members for feedback. The letter will be presented for approval to send to OHA at the November executive subcommittee meeting. (draft attached)</p> <p>6. Action Item: Tamara is setting set up a “step by step” that Annette can use to support Alliance members through the sign-up process. Annette will meet with Tamara. (email sent to Tamara)</p> <p>John Seeley and Annette met with the Community Safety on Firearms Task Force. The group discussed evaluation and the possibility of merging with the OHSU group. Action Item: Annette will provide updates on proposal to merge.</p>
3:00 – 3:10	<p>Review Draft Letter re: Suicide Prevention POP - youth and lifespan funding in next biennium.</p> <p>Don Annette</p>	<p>Action Item: Annette will complete edits and send letter with Charlette’s” and Don’s signature.</p>
3:10 – 3:25	<p>Update – Subcommittee Recommendations Stop/Start/Continue YSIPP Initiatives</p> <p>Annette Jill</p>	<p>Subcommittees are working on updates for review at Dec. exec meeting. Discussion highlights include:</p> <p>1.1.1.11 – Equity group will be responsible for Identifying key partners for equity work.</p> <p>1.2.3.4 – Government Relations Office will attend Dec. 2nd exec meeting and walk through expectations/how to make the most impact on OHA. They may request an annual report highlighting Alliance recommendations for OHA.</p> <p>Action Items:</p> <ol style="list-style-type: none"> Annette will send Jill priority youth-serving CBOs list identified by Alliance. Jill will confirm possible due date for Alliance annual report. Annette and Angela (AFSP) will meet re: policy priorities. Annette will provide a revised list of Alliance initiatives (including subcommittee recommendations) at the December meeting.

Time	Agenda Item	Notes
3:25 - 3:55	Quarterly Meeting Agenda Items Charlette Don	Before discussing agenda items for the December quarterly meeting, Charlette asked if there was interest in a half day/full day retreat for team building. Attendees discussed briefly; Charlette, Don, and Annette will follow-up. Proposed agenda items for quarterly meeting: <ul style="list-style-type: none"> • YSIPP 2025 Initiatives (Jill and Annette) • Guest Speaker: Dr. Hathi • Community Safety on Firearms Task Force Presentation • Update on Mobile Response (Beth and Brian) Action Item: Charlette, Don, and Annette will follow-up on team building retreat.
4:00	Adjourn Charlette	Meeting Adjourned

Task Timeline

When	What and Who
August	<ul style="list-style-type: none"> • Draft new by-laws - workgroup • Member list clean up (do terming members want to continue to serve; delete inactive members) – Annette/Jenn
September	<ul style="list-style-type: none"> • Executive reviews and forwards draft by-laws to full Alliance (Chairs) • Executive recommends standing committees (Staff Recs/Exec Votes) • Quarterly Meeting – Approve new by-laws; Vote in new co-chair Standing • Committees Set – ask for members to volunteer. Hear from COSPA? • Send request for continued appointment of members terming out in 24 (unless they are no longer able/interested in serving)
October	<ul style="list-style-type: none"> • Subcommittees reconvene – set priority for upcoming year and look at YSIPP Stop/Start/Continue. If needed, elect new chairs (Staff provide admin support, all involved) • Send emails to all voting members with new member requirements (Jill)

When	What and Who
	<ul style="list-style-type: none"> • Staff hold office hours to help anyone who needs assistance with getting signed onto Workday (Annette October and November)
November	<ul style="list-style-type: none"> • Subcommittees complete stop/start/continue if not done previously • Subcommittees discuss whether there are any new policy recommendations to OHA • Develop agenda for December quarterly meeting
December	<ul style="list-style-type: none"> • Quarterly Meeting – Hear from OHA regarding their policy priorities? Provide feedback to OHA