

Transitions of Care Committee
Monthly Meeting Agenda and Notes
02.19.2020

In Person Location: 2051 Kaen Road, Oregon City (Room #238)

Zoom Invite: <https://zoom.us/j/589230382?pwd=Q1Vwd0xiWE4wU1FhWW9SNW5VUi94QT09>

Attendees: Jerry, Julie, Tanya, Galli, Amber, Jonathan, Rene

Welcome, announcement of Jenn's assignment to TOC Committee:

- Gary McConahay resigned from committee
- Jenn will be over managing meetings, the committee roster, and notes
 - o If you have any updated contact information, send this to Jenn at jfraga@aocmhp.org

Jonathan - Wrap up of Root Cause Analysis document. Next steps:

- Has a good summary of the progress that Jonathan will send out to the group
- Tracking and planning projects can be organized in the system that was created
- If anyone has comments on the process or use of the tool going forward, remember that it is not a completed product but is a process tool that can be returned to at any time
- At this time, we have enough information to start digging into the work again
- Taking the form as a causal map and can be used to track our progress across the pieces that we have identified

Julie - Report on 3090 workgroup session:

- Attended by Kaliq, Galli, Julie, Jerry, Jonathan, Amber
 - o Documents involved in this work were reviewed and pieces were pulled out to see where gaps are, what needs to be done, and what is happening
 - o Notes were sent out to the TOC Committee at large and provided in today's meeting
- Left with action items
 - o To send the 3090 Letter out to OHA; this was sent out 02.18 by David Westbrook to the 2 identified parties at OHA
 - o March 19th has been set aside by Danielle Meyer for revisions to the brochure that was started; Galli and Julie are registered to attend
 - Purpose to attend is to re-engage with group and let them know that TOC wants to be a part of this process
 - Danielle emailed Jerry suggesting getting together with the original people involved in the brochure which he forwarded to Julie & Galli
 - o Jonathan requested a hand sketch of what people are thinking for the graphic of the inter-related documents discussed in the mini-workgroup last week
 - Amber gave examples of what she was picturing
 - A Venn Diagram could be one option of how things overlap
 - A map of the patient experience
 - Could have annotations / footnotes on graphics that lead to fuller description later in document

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- Have puzzle pieces as it shows interconnectedness
- We could potentially have more than one image / tool to distribute
- See attached image for example from Julie
 - Jonathan would want to work with Amber closely on how to complete an infographic
 - With the example Julie did, Jonathan said he would like to work more closely with Julie
 - This image is not our final product as it is important to not get stuck in working on this as a long-term project; a fairly “simple” image
 - Need a relational map and then an infographic with the answers to who, what are we asking of the who, and action included
 - This can lead to a larger meeting with stakeholders included in the relational map to have a collaborative conversation about what people think others are doing, etc.
 - Creating image, putting notes into a packet and provide the materials to OHA saying that they are the best conveners for this; recommendation to the larger Alliance to request them to convene a meeting to accomplish these tasks:
 - TOC and OHA collaborate to establish points of contact within each stakeholder group
 - OHA – Jackie Fabrick, Jill Baker, Shanda Hochstetler, Meghan Crane
 - OAHHS – Danielle Meyer to get contacts from her for Individual Hospitals
 - TOC will then email individuals to explore point of contacts
 - Individual Hospitals – see above for OAHHS
 - Patients & Families –Someone from CSAC, a youth from CSAC, someone from ASAC, someone from Brandy’s consumer activities
 - Payors – Gayle Woods (from DCBS), someone from each CCO (OHP), someone from commercial insurance (Dan Thoma & Julie)
 - Schools – Amy Rouna, Jeremy Wells, Jonathan Rochelle to be connective tissue for this group
 -
 - We don’t want just one person representing all CCOs, commercial insurance agencies or hospitals
 - Draft a letter for OHA to send to the suggested people above to ask them if they are willing / able to participate in

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this process on behalf of the Alliance “recommending to OHA to convene these people on behalf of the Alliance. Help OHA to engage the overall community.....”

- Executive Committee will have to approve this, sign-off on it, send it out
 - Since the 3090 letter was just sent out, what is a good time to send this letter with the hearing happening in May
 - This bigger ask could go to Keny-Guyer to have her ask OHA
 - “Letter to Alisa on behalf of the Alliance for OHA”
- NEXT STEPS
 - Galli will share information about TOC Process and what we want to do with Executive Committee
 - Have two separate “teams”
 - One drafting letter – Galli, Amber
 - To Keny-Guyer with recommendation that OHA convene these stakeholders for the purpose of.....
 - One drafting graphic – Julie, Jonathan
 - These two items will come back to the TOC for any input
 - Finalize these items in March and sent out by April 1st, Keny-Guyer will have enough time to allow these to inform her May meetings
 - Galli will talk with the Executive Committee about a replacement for Julie as a chair

Galli - Report on Alliance letter Re: 3090 implementation:

- Not discussed this meeting

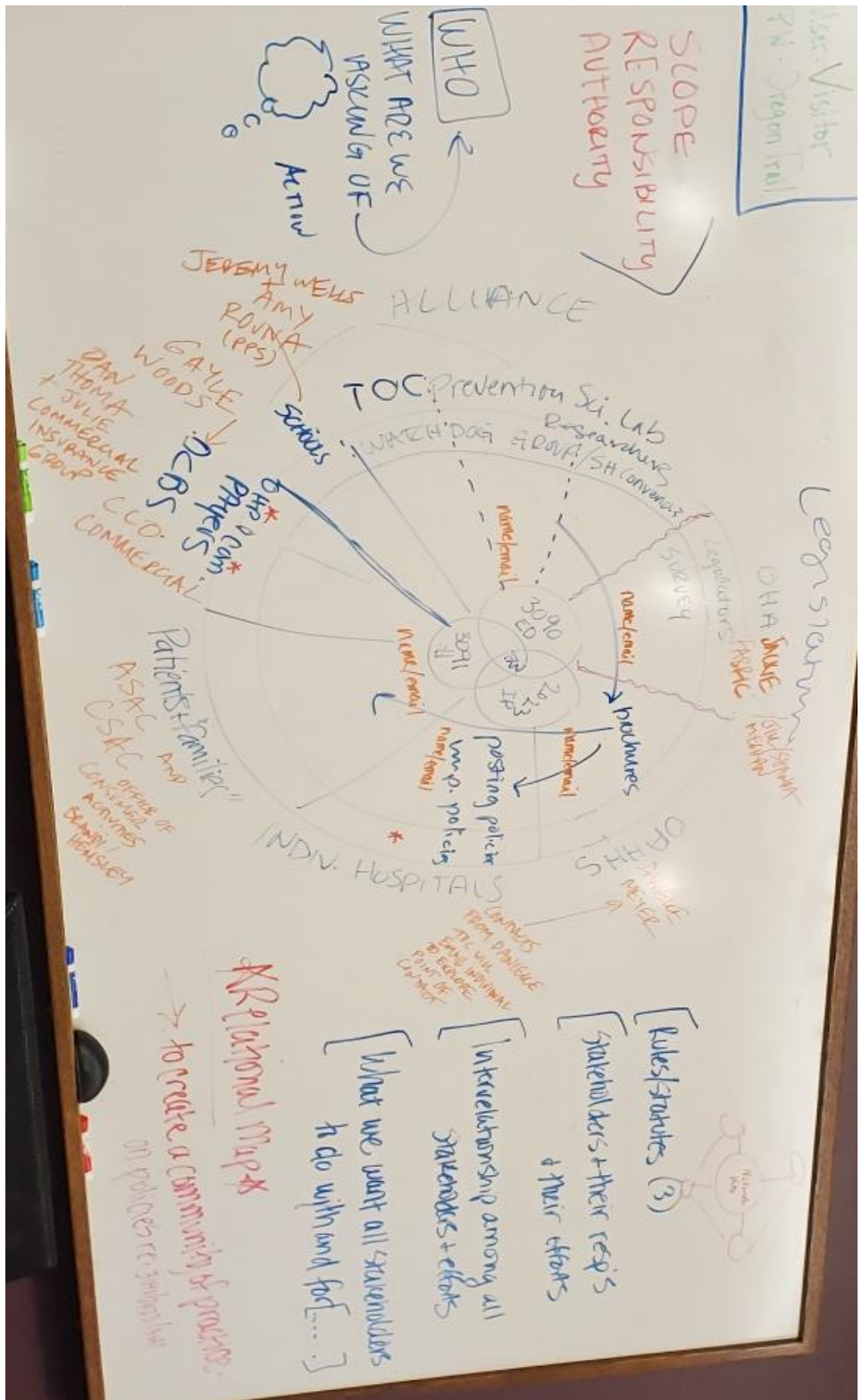
Group:

- Determine process for making decisions about actions and recommendations;
- Determine timeline and individual assignments on specific next steps

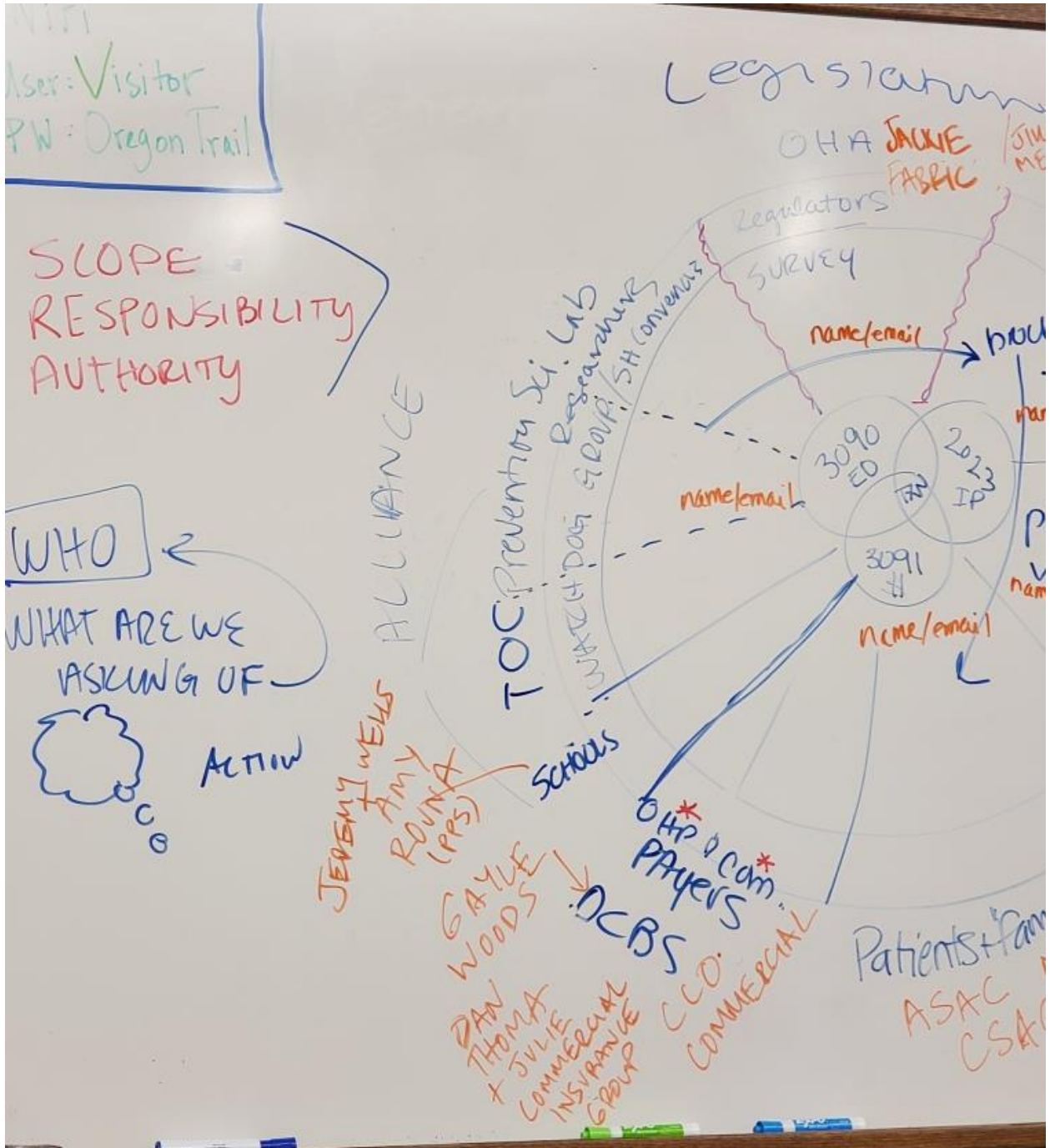
Group -

- Revisit meeting schedule (frequency and location)
- Discuss volunteer request for new co-chair to start in July

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Network Hub

- [Rules/statutes (3)
- [Stakeholders + their resp's + their efforts
- [Interrelationship among all Stakeholders + efforts
- [What we want all stakeholders to do with and for [.....]

*** Relational Maps ***

→ to create a community of practice on policies re: 300/203/1001

Other Notes:

- NAME + BRIC
- JIM/SARINA MEHTAN
- brochures
- name/email
- posting policies
- imp. policies
- name/email
- 2023 IP
- INDIV. HOSPITALS
- DANIELE MEYER
- CONTACTS FROM DANIELE
- TDC WILL EMAIL INDIVIDUAL TO EXPLORE POINT OF CONTACT
- ents + "families"
- SAC AND CSAC
- OFFICE OF CONSUMER ACTIVITIES
- BRANDI HENSLEY