



Executive Committee Meeting Agenda. Date: October 7, 2019 Time: 9:00 a.m. – 10:30 a.m.

In Attendance: Galli Murray, **David Westbrook**, **Donald Erickson**, **Kirk Wolfe**, Jerry Gabay, **Meghan Crane**, **Laura Rose Misaras**, **Ryan Price**, **John Seeley**, **Kimberlee Jones**, **Juanita Aniceto**; Jill Baker, Staff: **Annette Marcus** (Alliance); **Emily Morrissey** (YYEA) Consultant: **Linda Hockman** (Those attending in bold)

Time	Agenda Item	Who/What	Materials/Notes
8:30	Welcome	Introductions and Announcements	Present: David, Don, Kirk, Meghan, Laura Rose, Ryan, John, Kimberlee, Juanita, Jill, Annette, Emily, Linda
8:40	OHA Updates	Jill Baker/New Staff Positions, RFP's, upcoming RACs	<p>*Interviewed candidates to be a partner to Jill at OHA for youth suicide prevention. Thank you to Juanita Aniceto and Erik Marts (a non-profit in Salem to get youth involved in suicide prevention) for participating on interview panel. OHA is also interviewing for school based mental health position and young adult engagement position. Please share job announcements for School Based MH ad Adult MH with your colleagues.</p> <p>*3 Tiers of Priorities for POP: Filling new positions (see above), contracts, and RFPs. In progress - amending 5 contracts and writing 4 RFP's. Tjill reminded members that there are multiple step/approvals to complete before posting.</p> <p>*Rule Advisory Committee for 485/918 was moved to February 4th. Jill is hopeful that this will allow time to sort through the HIPPA/FERPA issues so that there can be a clear understanding of processes and requirements before implementation.</p> <p>*Meghan is working on the RFP for the Garret Lee Smith for July 2020 thru 2024. Meghan is engaging people from AOCMHP and Coalition of Local Public Health Officials to help with the RFP development and anticipates it coming out in December and due on February 1st. Will be asking for either/both public health or local mental health. OHA will have someone through the director's office who will serve as a liaison with ODE and implementation of the Safe Students and SB52. DHS will be written into grant for suicide prevention training.</p>
8:50	Youth Engagement Draft	Discuss Youth Engagement draft, make recommendations regarding next steps and role of adult allies in supporting the effort	Youth Involvement Document Attached. Emily and Juanita reviewed the document with executive committee. Juanita discussed why it can be really helpful to have youth selected or recommended by an adult. David asks about what age youth we are looking to engage. The age range is 14 to 25. Discussion of meeting times as a barrier for high school age students. Juanita

		<p>asks – is there any way that the Alliance could give credit for engagement and helping out. If there could be a way to do this they could be getting credit for high school youth.</p> <ul style="list-style-type: none"> • Kimberlee-is happy and impressed with the work on this plan. She asks about adding in something to identify a timeframe/plan for engaging rural youth. It would be helpful to have a clear plan for that. • Emily notes that the work in Lane and Douglas counties with Healthy Transitions group is slowly moving forward. Looking at recruiting young people for focus groups. • John-wonders about recruiting young adults from colleges and vocational schools. Suzie Stedelman from UO can help with recruitment of young adults. • Juanita notes that missing school is a huge issue for youth engaging in the Alliance. • Laura Rose – notes that there are ways to develop an alternate credit for participation in the Alliance. She wonders about including youth under 18 – she wants to be sure that youth are ready for certain level of disclosure and are protected in terms of any kind of future record. She encourages the Alliance to be thoughtful about safety and engagement. She also wants to be thoughtful about disclosure and not having alarmist reactions. She also wants to be sure that part of the support that we give to youth is clarity around what they are responsible for and aware of the support that is available to them and boundaries. • Emily-the intention is to do orientation, but it tends to be around acronyms and there should be more training around safety planning and strategic sharing, implications of work with in the political arena. A big goal is to have clear processes in place in the by-laws for young people’s voice in the Alliance. • Laura Rose notes there should also be other ways to engage and bring in input from youth. • Juanita and Emily note that transportation and timing are issues in terms of engaging the rural youth. • Ryan is impressed with the framework – and wants to be sure that youth engagement is balanced with the work of the committees. He
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			<p>wonders how much bandwidth members have to help with this. He believes that it will be an ongoing challenge and need to keep the work moving forward while we continue this recruiting.</p> <p>Action: Emily will send materials to executive committee and other members for help with recruitment. Looking to get another 8 people involved with YYEA.</p> <ul style="list-style-type: none"> • Don – Child welfare and self-sufficiency staff have lots of contacts across the state. With a brief overview, he could work with program directors to recruit youth through their programs. • Kirk – wonders if this could also be on the agenda for CSAC. Emily notes that time has been scheduled on the next agenda for CSAC to do this and will be doing an exercise as well. • John wonders about developing a youth advisory group. Emily-notes YYEA is not currently a standing committee of the Alliance. • Emily- it is a priority to formalize how youth are engaged and suggested that happen within the next 3 – 6 months. <p>Action: committee members to send feedback on youth engagement doc to Annette.</p> <p>Action: Juanita to join the youth engagement workgroup.</p>
9:20	Alliance Strategic Action Plan	David and Committee Chairs/Exec review proposed committee priorities and action steps and, if needed, provide feedback to committees.	<p>Alliance Action Plan Attached</p> <p>Committee SMART goals were reviewed.</p> <p>Each committee is in the process of finalizing their SMART Goals and once they are finalized, the SMART Goals will go to the Executive Committee for approval.</p>
9:50	Continuity of Care	Request to change name and for exec to endorse new committee description. Submitted by Galli Murray on behalf of the committee.	<p>Ask of Exec team: COC members are requesting name of committee be changed to Transitions of Care committee based on: 1) existing description as found on the website does not accurately reflect what the committee is and does and 2), “The emerging standard in suicide care requires innovative approaches to creating smooth and uninterrupted care transitions from one setting to another with support and contact provided throughout by the</p>

			<p>behavioral health provider, physician, or other designated staff from the organization.” (Zero Suicide on transitions).</p> <p>Existing COC definition:</p> <p>“The Continuity of Care Committee is responsible for researching and making recommendations for making sure care is available and effective as youth transition across types of care, for example from emergency departments to outpatient care with a mental health provider in the community.”</p> <p>Draft of revised COC committee description:</p> <p>“Transitions of Care (TOC) Committee identifies best practices, innovative approaches and gaps to safe and uninterrupted transitions for youth, young adults and their caregivers when experiencing mental health crisis or risk of crisis. It promotes policies and practices that effectively support their needs for continuity during the period in which intentional coordination of care is imperative.”</p> <p>Committee approved request.</p>
10:00	Workgroup update	Update on status: Loss Attempt Survivor Lethal Means Access	<p>A doodle poll has been sent out to those who volunteered to participate. Ryan suggested rather than resending doodle poll, start with the current small group to develop objectives and then reach out again to engage others.</p> <p>Action: Lethal Means workgroup to develop objectives and consider options for engaging additional members.</p>
10:05		Determine next steps by-laws, membership	<p>We will be meeting on October 25th to revise by-laws and finalize the charter. Meeting will be in Portland and Zoom will be available.</p> <p>Action: workgroup will finalize revisions and present to Executive Committee in November; move to full Alliance for adoption at the December 13, 2019 quarterly meeting.</p>
10:15	Quarterly Meeting	Topics, speakers for Quarterly Meeting	<p>Meghan-update on GLS funding and CDC grant received to look at non-fatal suicide outcome data.</p> <p>Forefront – presentation about how Washington developed a policy agenda</p>

			<p>Washington County-what’s working and making progress. David- the American Association of Suicidology conference is April 2020 and in Portland; and, the call for papers is out. David is interested in discussing proposals – Don is interested in presenting on DHS suicide prevention training; Annette suggested U of O research.</p>
10:30	Adjourn		
	<p>Action Items from Previous Meetings in Red. Progress on Action Items in Blue.</p>		<p>Action: Submit the proposed SB52 OAR language to the full Alliance at the September Quarterly meeting; call for a vote re: should the Alliance endorse the proposed paragraph. Chair David Westbrook sent out the following letter to ODE and OHA staff- At its September 13, 2019 quarterly meeting The Alliance voted to recommend to OHA and ODE that language along the lines of <i>“School districts shall endeavor to enter into written agreements with each hospital within the geographical area served by the district or in which a student might be likely to utilize the hospital in order to have appropriate persons within the district notified if a student has been seen in the emergency department or as an in-patient for a behavioral health crisis so that the school may help provide a safe transition for the student. Behavioral Health Crisis has the meaning given it in ORS 441.053.”</i></p> <p>Action: Continue to refine youth engagement paper and present at December quarterly meeting. YVEA, with support from Emily Morrisey, revised youth engagement draft and submitted for discussion at October executive committee meeting.</p> <p>Action: Annette and John to work on SMART Goal form for meeting. Each committee identify strategic priorities and SMART goals at the next quarterly meeting. Priorities and goals drafted for most committees and submitted to executive.</p> <p>Action: Bylaws workgroup to review and align membership requirement section with leg. requirements; membership – formal letter from OHA for appointment and only members can vote. Workgroup to propose a designation for individuals actively participating in Alliance but not formal members. Bylaws workgroup: John, Jill, Juanita, David, Galli, Ryan and Annette. Group will meet in October or early November.</p> <p>Action: Form Lethal Means workgroup and workgroup of loss and attempt survivors. Doodle poll sent to set first lethal means meeting. John and Laura Rose have met to discuss the loss and attempt survivor group.</p>