



Executive Committee Meeting Agenda. Date: December 2, 2019 - Time: 8:30 a.m. – 10:00 a.m.

Members: **Galli Murray, David Westbrook, Donald Erickson, Kirk Wolfe, Jerry Gabay**, Meghan Crane, **Laura Rose Misaras, Ryan Price, John Seeley, Kimberlee Jones**, Juanita Aniceto; Jill Baker, Staff: **Annette Marcus** (Alliance); **Emily Morrissey** (YYEAB) **Linda Hockman** (consultant) Attendees in bold.

Time	Agenda Item	Who/What	Materials/Notes
8:30	Welcome	Introductions and Announcements	Galli – chaired; David on road
8:35	OHA Updates	Jill Baker, Meghan Crane	No report – Jill Baker and Meghan Crane not available to attend today. Jill emailed in news that OHA is reopening the Adult Suicide Prevention Position and that Shanda Hochstetler was hired to work with Jill as a Youth Suicide Specialist. She will start half time Jan. 8 and full time on Jan 21, 2020.
8:50	By-Laws	David Westbrook Review revisions to previously approved by-laws	<p>Draft By-Laws and Collected Comments attached. The committee discussed proposed changes and refinement of language to these sections:</p> <p>Stipends – to read: The Alliance values participation of youth and young adults, family members and persons with lived experience. Stipends and reimbursement may be provided to individuals not otherwise receiving compensation for time and expenses. Reimbursement under this subsection are subject to the provisions of ORS 292.210 to 292.288</p> <p>Committee Membership – refined “lived experience” language; accepted provision for executive committee membership to include up to two at-large members, a healthcare provider, and a person representing schools (K-12) or colleges and universities</p> <p>Time Sensitive matters – accepted voting by voice/conference call per public meeting law; voting will not be conducted by email.</p> <p>Action: Jerry Gabay moved to accept revisions. Laura Rose Misaras, seconded. Gallie Murray called for the vote. Accepted; no nays, no abstentions.</p>
9:05	June Meeting Location	Annette Marcus Choose location June meeting;	<p>Tabled</p> <p>March meeting will be held in Salem. The June meeting location will be determined at the next executive committee meeting.</p>

9:10	Finalize Quarterly Meeting Agenda and Committee Updates	David Westbrook	Tabled. Annette will circulate agenda by email for review.
9:35	Request for Approval to send out email and Resource list to schools	Kimberlee Jones – Schools Committee	<p>Suggested email: (TEXT AT BOTTOM OF DOCUMENT)</p> <p>*The toolkit can also be accessed online at: https://docs.google.com/document/d/1s_Ton2SnPFSau47J8zfWoUVDL1weromXNFAaCYqjDFQ/edit?usp=sharing</p> <p>Resource Directory: Attached</p> <p>Title of document to be “Resource List”; approved for release on December 4, 2019</p>
9:45	Approval Process	Discuss process for approving Alliance publications, outreach, media contact	Tabled
10:00	Adjourn		The meeting adjourned at 10:01, Next meeting, January 6, 2020
	Action Items from Previous Meetings in Red. Progress on Action Items in Blue.	<p>Action: Jill Baker to send out update on hiring of new Adult Suicide Prevention position.</p> <p>Action: David notes that it is time for the Alliance to begin developing legislative agenda for the long session (FY2020-21).</p> <p>Action: Galli, Annette and David will meet to develop a better onboarding process for new members and report back to the exec. (Perhaps, as new members come on they have a one-to-one meeting with staff and with exec members.)</p> <p>Action: By-laws - Email of suggested changes to Annette and copy the executive committee by November 11, staff will send out changes/updates to executive committee members by Nov. 18 for discussion at the December executive committee meeting for a vote. Done</p> <p>Action: Send suggestions for locations for June Meeting to Annette by Nov. 18th and executive committee will review suggestions at next meeting.</p>	



EMAIL TEXT: Hello,

During the previous academic year, you participated in a statewide survey conducted by the [Oregon Alliance to Prevent Suicide](#) in collaboration with the [University of Oregon Center on Human Development](#) that assessed the current level of needs and preparedness regarding suicide prevention activities in schools.

In response to the survey and taking into consideration the recent passing of “[Adi’s Act](#)” that will require school districts to have a suicide prevention, intervention and postvention response plan in place by the 2020-21 academic year, we have created a custom *suicide prevention resource kit* for Oregon public schools. The purpose of this resource kit is to provide a tailored menu of available suicide prevention resources, tools, and aids that can support your local school prevention and promotion activities. These resources include links and annotated descriptions of:

- Informational resources on the facts and context of youth suicide prevention
- National and state exemplar toolkits, guides, and policies for suicide prevention
- A directory of local Oregon suicide prevention coalitions and other state-level resources
- Evidence-based suicide prevention trainings and programs, along with other suicide prevention *key ingredients*

If you have any questions about these three resources, the school survey, or general suicide prevention questions for your school, please feel free to reach out to:

Jonathan Rochelle - Lead Participatory-Evaluator at the University of Oregon: jrochel2@uoregon.edu

Annette Marcus – Statewide Liaison, Oregon Alliance to Prevent Suicide, Oregon Association of Community Mental Health Programs: amarcus@ocmhp.org

We thank you again for your time and willingness to join us in this project and look forward to communicating with you in the future.

Best,

Oregon Alliance to Prevent Suicide Schools Committee